



Alle-Kiski Intergovernmental Council

Shared Services - Joint Purchasing Opportunities Survey

Summary Results

January 2022

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Introduction

In the fall of 2021, Westmoreland County Planning staff surveyed communities participating in the Alle-Kiski Intergovernmental Council (AK IGC) to understand the shared service and joint purchasing gaps and opportunities that exist within the Alle-Kiski.

When government budgets are tight or extended, tools like sharing services, lending or borrowing equipment, and joint purchasing, can be used to help communities realize cost savings and better provide efficient services.

The information contained within this summary is intended to provide insight and recommendations for participating AK IGC communities to initiate conversations and next steps with fellow communities to share services, lend or borrow equipment, and jointly purchase items.

About the Alle-Kiski Intergovernmental Council

The AK IGC is currently made up seven communities including Allegheny Township, Arnold, East Vandergrift, Lower Burrell, New Kensington, Upper Burrell Township, and West Leechburg.

The AK IGC is a voluntary organization of member governments which meet for the purpose of discussing, planning, and undertaking joint, intergovernmental activities. The Council serves as a forum for the identification of intergovernmental issues, facilitates agreements and actions for specific programs and projects, and administers these activities as agreed to by its member governments.

Key Findings

- 100% of participating communities are currently using shared or intergovernmental arrangements for services.
- Code enforcement, emergency medical service, and building inspection are top priorities for participating communities to explore shared or intergovernmental arrangements.
- Code enforcement, roads and streets (repair/maintenance), stormwater management, and sewage collection and treatment are services that participating municipalities are most challenged by.
- 100% of participating communities believe that exploring shared service arrangements with other communities will help alleviate current challenges or struggles related to services.
- Five out of seven communities, including Allegheny Township, East Vandergrift, Lower Burrell, New Kensington, and West Leechburg, are interested in jointly purchasing small/light equipment with other communities.
- The same five communities are interested in jointly purchasing large/heavy equipment with other communities.
- Five out of seven communities, including Arnold, Allegheny Township, East Vandergrift, Lower Burrell, and New Kensington, are interested in jointly purchasing supplies and/or software with other communities.
- More than half of participating communities are already lending or borrowing equipment with other communities.
- Top items communities are considering purchasing over the next several years include items such as office technology, mower, weed trimmer, and municipal vehicle.
- Six out of seven communities provided a list of available equipment they are willing to share with other communities.

Section I - Services

Communities were asked to prioritize their top choices of services they are most interested in exploring shared or intergovernmental arrangements. Examples of services include things like code enforcement, emergency medical service, residential trash removal, and police.

Currently, all participating communities responded that they are already using shared or intergovernmental arrangements for services.

Responses on service priorities, shown below, indicate significant overlap in interests - this means there are opportunities for municipalities to work together.

Municipality	1st Choice	2nd Choice	3rd Choice
Allegheny Township	Emergency Medical Service	Fire Protection	Code Enforcement
Arnold	Police	Code Enforcement	Emergency Medical Service
East Vandergrift	Code Enforcement	Planning	Parks and Recreation
Lower Burrell	Emergency Medical Service	Code Enforcement	Animal Control
New Kensington	Code Enforcement	Building Inspection	Animal Control
Upper Burrell Township	Emergency Medical Service	Code Enforcement	Zoning
West Leechburg	Code Enforcement	Building Inspection	Police

Based off of responses, communities also expressed that they are most challenged by services such as code enforcement, roads and streets (repair/maintenance), stormwater management, and sewage collection and treatment.

Other services communities are interested in subscribing to or exploring shared arrangements include transit, recycling, and sewage enforcement.

Overall, all participating communities responded that they believe that shared or intergovernmental service arrangements with other communities will help alleviate associated challenges.

Recommendations

- Code enforcement is a priority across all communities and was reported as a challenging service - consider initiating discussions and next steps around this service first.
- Emergency medical service is also a top priority across many communities - consider initiating discussions and next steps around this service.
- Communities with matching priorities should consider discussing shared service options, arrangements, and next steps.

Section II - Purchasing (Small/Light Equipment)

Communities were asked to provide their interest in jointly purchasing small/light equipment.

Small/light equipment is defined as portable equipment having a minimum cost (new) of \$200 and a useful life expectancy of over two years. Examples of small/light equipment include items such as an air compressor, blower, drone, and office technology (computers, tablets, and printers).

Although all communities provided that they have not made joint purchases of small/light equipment with other communities in the past, five out of seven indicated that they are interested in joint purchase arrangements.

The following communities are interested in jointly purchasing small/light equipment:

Municipality	1st Choice	2nd Choice	3rd Choice
Allegheny Township	Chainsaw	Cement mixer	Air compressor
East Vandergrift	Sewer inspection camera	Generator	Power broom
Lower Burrell	Drone	Office technology	
New Kensington	Drone		
West Leechburg	Wood chipper	Drone	

Based off of responses, there appears to be significant interest from communities in pursuing arrangements to jointly purchase small/light equipment.

Shown in the table below, communities were also asked to provide the small/light equipment they plan to purchase over the next 1-2 years:

Municipality	Selection 1	Selection 2	Selection 3	Selection 4
Allegheny Township	Chainsaw	Office technology		
East Vandergrift	Generator	Mower	Power broom	Sewer inspection camera
Lower Burrell	Mower	Office technology	Weed trimmer	
New Kensington	Drone	Office technology	Weed trimmer	

Recommendations

- Drone was the top equipment item communities indicated that they are interested in jointly purchasing - consider discussing joint purchase options, arrangements, and next steps around this item first.
- Communities with matching interests and or items planned to be purchased over the next 1-2 years should consider discussing joint purchase options, arrangements, and next steps.

Section II - Purchasing (Large/Heavy Equipment)

Communities were asked to provide their interest in jointly purchasing large/heavy equipment.

Large/heavy equipment is defined as large machinery or equipment having a minimum cost (new) of \$5,000 and a useful life expectancy of over five years. Examples of large/heavy equipment include items such as an asphalt paver, boom lift, dump truck, municipal vehicle, and snow plow.

Five out of seven communities indicated they are interested in jointly purchasing large/heavy equipment with other communities. Unlike the experience with small/light equipment, two communities responded that they have made joint purchases of large/heavy equipment in the past.

In 2004, Allegheny Township and Lower Burrell jointly purchased an asphalt chipper which they currently share the use and maintenance of.

The following communities are interested in jointly purchasing large/heavy equipment:

Municipality	1st Choice	2nd Choice	3rd Choice
Allegheny Township	Asphalt paver	Backhoe loader	
East Vandergrift	Street sweeper	Lowboy trailer	
Lower Burrell	Boom lift	Municipal vehicle	
New Kensington	Asphalt paver	Excavator	Municipal vehicle
West Leechburg	Skid-steer loader	Excavator	Municipal vehicle

Based off of responses, there appears to be significant interest from communities in pursuing arrangements to jointly purchase large/heavy equipment.

Shown in the table below, communities were also asked to provide the large/heavy equipment they plan to purchase over the next 1-5 years:

Municipality	Selection 1	Selection 2	Selection 3
Allegheny Township	Municipal vehicle		
Arnold	Garbage truck		
East Vandergrift	Street sweeper		
Lower Burrell	Boom lift	Municipal vehicle	
New Kensington	Bulldozer	Dump truck	Backhoe
West Leechburg	Municipal vehicle	Snow plow	

Recommendations

- Municipal vehicle was the top equipment item communities indicated that they are interested in jointly purchasing - consider discussing joint purchase options, arrangements, and next steps around this item first.
- Asphalt paver and excavator were also top equipment items communities indicated that they are interest in jointly purchasing - consider discussing joint purchase options, arrangements, and next steps around these items.
- Communities with matching interests and or items planned to be purchased over the next 1-5 years should consider discussing joint purchase options, arrangements, and next steps.

Section II - Purchasing (Supplies)

Communities were asked to provide their interest in jointly purchasing supplies.

Examples of supplies include things like office supplies (copy paper and ink), office furniture (desks, chairs, and file cabinets), technology software (programs, subscriptions, and licenses), and public works supplies (rock salt, gravel, soil, paint, and pavement sealant).

Although all communities responded that they have not made joint purchases of supplies in the past, five out of seven communities provided that they are interested in exploring joint purchasing arrangements.

The following communities are interested in jointly purchasing supplies:

Municipality	1st Choice	2nd Choice
Allegheny Township	Office supplies	Public works supplies
Arnold	Technology software	
East Vandergrift	Public works supplies	Technology software
Lower Burrell	Public works supplies	Technology software
New Kensington	Technology software	Public works supplies

Based off of responses, there appears to be significant interest from communities in pursuing arrangements to jointly purchase supplies.

Recommendations

- Public works supplies and technology software were equally reported as top items that communities are interested in jointly purchasing - consider discussing joint purchase options, arrangements, and next steps around these items.

Section III - Shareable Equipment

As a part of the survey, communities were also asked to share their experiences lending or borrowing equipment with other communities.

Under the small/light equipment category, four out of seven communities provided that they currently lend equipment out to other communities. Only three communities provided that they borrow small/light equipment from others.

Under the large/heavy equipment category, three out of seven communities provided that they currently lend equipment out to other communities. Four communities provided that they borrow large/heavy equipment from others.

The following communities lend or borrow equipment:

Municipality	Equipment Lent	Equipment Borrowed
Allegheny Township	Asphalt spreader; roller	Sewer inspection camera
Arnold		Boom lift
East Vandergrift		Backhoe; boom lift; salt spreader; street sweeper
Lower Burrell	Boom mower; excavator; sewer inspection camera	Bucket truck
New Kensington	Bucket truck; excavator	Boom mower
Upper Burrell Township	Power broom	Street sweeper

More than half of communities are currently lending or borrowing equipment. Based off of responses, there appears to be significant interest from communities in maintaining and pursuing arrangements to lend or borrow equipment.

Recommendations

- Maintain relationships to continue lending or borrowing equipment with other communities.
- Using the Shareable Equipment Inventory on the next page, consider discussing options, arrangements, and next steps to lend or borrow equipment with other communities based on needs and equipment availability.

Section III - Shareable Equipment Inventory 2021

Based off of a discussion around preliminary survey responses, communities expressed an interest in creating an inventory of shareable equipment to further explore arrangements to lend and borrow available equipment. Communities were asked to provide a list of shareable equipment.

The following communities are willing to share equipment:

Municipality	Equipment Item(s)	Notes	Contact
Allegheny Township	<ul style="list-style-type: none"> - Backhoe - Bucket truck - Truck 	Township equipment operator to accompany items.	Greg Primm, Manager primm@alleghenytownship.net (724) 842-4641
Arnold	<ul style="list-style-type: none"> - Big Tex trailer (10' long) - Freightliner street sweeper - Ingersoll Rand air compressor & jack - Recycling/refuse truck - Refuse truck (2) - Wolf Pac 310 1-ton asphalt roller - 2000 GMC C6500 dump truck - 2004 Ford 750 dump truck - 2008 Ford 550 dump truck - 310G John Deere backhoe 	City equipment operator to accompany items.	Mario Bellavia, Clerk mario.bellavia@cityofarnoldpa.org (724) 337-4441
Lower Burrell	<ul style="list-style-type: none"> - Boom mower - Sewer camera - Sewer vactor - Street sweeper 	City equipment operator to accompany all items.	Amy Rockwell, Manager arockwell@cityoflowerburrell.com (724) 335-9875
New Kensington	<ul style="list-style-type: none"> - Asphalt grinder - Boom mower - Bucket truck - Road grader - Wood chipper - 1-ton dump truck 	City equipment driver/operator to accompany all items, with the exception of the wood chipper and asphalt grinder.	Dennis Scarpiniti, Clerk cityclerk@nkc.org (724) 337-4523
East Vandergrift	<ul style="list-style-type: none"> - Forklift - Pickup trucks (2) 	Borough operator to accompany items.	Kristen Sarno, Secretary evboro@comcast.net (724) 567-7213
Upper Burrell Township			
West Leechburg	<ul style="list-style-type: none"> - Street sweeper 	Borough equipment operator to accompany item. Available for limited/small jobs.	Kayla Visnovsky, Secretary secretary@westleechburg.us (724) 845-7359

Conclusion

Based off of feedback from the seven participating Alle-Kiski Intergovernmental Council communities, there is significant interest in pursuing arrangements to share services, lend or borrow equipment, and jointly purchasing items.

The AK IGC should focus its efforts on these recommendations and should use this information to initiate next steps and conversations with other communities in order to realize cost savings and better provide efficient services.

These recommendations aim to further address the challenges facing the Alle-Kiski, build on the progress being made within the district, and support the recommendations already outlined in *Remaking Our Westmoreland - A Plan for the Alle-Kiski District*.

Appendix Documents

- Shared Services/Joint Purchasing Survey Results Table (organized/edited)
- Shared Services/Joint Purchasing Survey Questions (draft outline)

	Allegheny Township	City of New Kensington	Upper Burrell Township	West Leechburg Borough	City of Arnold	City of Lower Burrell	East Vandergrift Borough	Last edited 1/14/2022
Alle-Kiski Intergovernmental Council Shared Services/Joint Purchasing Opportunities Survey - 2021								
Timestamp	11/1/2021 20:00:31	11/4/2021 14:09:16	11/15/2021 7:56:02	11/15/2021 13:22:30	11/15/2021 16:20:52	11/19/2021 10:57:21	11/22/2021 13:31:59	
Name	Rennick Steele	Dennis Scarpiniti	Melissa A. Cortilesio	Kayla Visnovsky	Mario Bellavia	Amy Rockwell	Kristen L. Sarno	
Job Title	Supervisor	City Clerk	Secretary	Secretary/Treasurer	CITY MANAGER	Manager	Secretary	
Municipality	Allegheny Township	City of New Kensington	Upper Burrell Township	West Leechburg Borough	ARNOLD	City of Lower Burrell	East Vandergrift Borough	
Email	renmaru@comcast.net	cityclerk@nkcit.org	mcortilesio@upperburrellt	secretary@westleechburg	mario.bellavia@cityofarnol	arockwell@cityoflowerbur	evboro@comcast.net	
I - Services								
1	Does your municipality currently use shared or intergovernmental arrangements for services?	Yes	Yes	Yes	Yes	Yes	Yes	
2	If your municipality currently uses shared or intergovernmental arrangements for services, please describe the service and arrangement:		Provide salt to school district Mutual aid Share equipment with other municipalities	EMS & Police	Emergency Medical Services	Police and road maintenance with New Kensington	Mutual Aid - Police, Fire, EMS; Salt for the school district; share equipment with other municipalities	We have contracted police and fire services from the Borough of Vandergrift
3	Please rank, in order of priority, the top four services that your municipality is most interested in exploring shared or intergovernmental service opportunities: [First choice]	Emergency Medical Service	Code Enforcement	Emergency Medical Service	Code Enforcement	Police	Emergency Medical Service	Code Enforcement
4	[Second choice]	Fire Protection	Building Inspection	Code Enforcement	Building Inspection	Code Enforcement	Code Enforcement	Planning
5	[Third choice]	Code Enforcement	Animal Control	Zoning	Police	Emergency Medical Service	Animal Control	Parks and Recreation
6	[Fourth choice]	Roads and Streets - Repair/Maintenance	Emergency Management	Roads and Streets - Repair/Maintenance	Zoning	Building Inspection	Stormwater Management	Animal Control
7	Are there any services not listed that your municipality is interested in exploring shared service opportunities? If so, please describe:	sewer camera roller and asphalt spreader		Sewage Enforcement Officer	recycling			street maintenance
8	Are there any services that your municipality wants but does not currently offer or subscribe to? If so, please describe:	better mass transit	drone capability		recycling			
9	Please select up to four services that your municipality is most challenged by or struggles with, if any:	Emergency Medical Service, Stormwater Management, Transit	Residential Trash Removal, Roads and Streets - Repair/Maintenance, Stormwater Management	Code Enforcement, Subdivision and Land Development, Sewage Enforcement	Recycling, Code Enforcement, Police, Transit	Building Inspection, Code Enforcement	Roads and Streets - Repair/Maintenance, Sewage Collection and Treatment, Stormwater Management, Recycling Services	Code Enforcement, Parks and Recreation, Roads and Streets - Repair/Maintenance, debt service - sewage separation
10	Based off of your response to the previous question, do you think exploring shared services would alleviate or complicate the challenges related to the service(s) you indicated?	Alleviate	Alleviate	Alleviate	Alleviate	Alleviate	Alleviate	Alleviate
II - Purchasing (small/light equipment)								
11	Does your municipality have any interest in jointly purchasing any of the small/light equipment listed?	Yes	Yes	No	Yes	No	Yes	Yes

		Allegheny Township	City of New Kensington	Upper Burrell Township	West Leechburg Borough	City of Arnold	City of Lower Burrell	East Vandergrift Borough	Last edited 1/14/2022
12	If your municipality has an interest in jointly purchasing small/light equipment, please rank the top three items that your municipality is most interested in jointly purchasing: [First choice]	Chain saw	Drone		Wood chipper		Drone	Sewer inspection camera	
13	[Second choice]	Cement mixer			Drone		Office technology - computers, tablets,	Generator	
14	[Third choice]	Air compressor						Power broom	
15	Has your municipality made joint purchases of small/light equipment with other municipalities in the past?	No	No	No	No	No	No	No	
16	If your municipality has made joint purchases of small/light equipment with other municipalities in the past, please describe the equipment and arrangement:								
17	Does your municipality currently have any arrangements to jointly purchase small/light equipment with other municipalities?	No	No	No	No	No	No	No	
18	If your municipality currently has any arrangements to jointly purchase small/light equipment with other municipalities, please describe the equipment and arrangement:								
19	Please select all of the small/light equipment that your municipality plans to purchase within the next 1 to 2 years:	Chain saw, Office technology - computers, tablets, printers, etc.	Drone, Office technology - computers, tablets, printers, etc., Weed trimmer				Mower, Office technology - computers, tablets, printers, etc., Weed trimmer	Generator, Mower, Power broom, Sewer inspection camera	
20	Is there small/light equipment that your municipality wants, but does not currently have access to, and is not planning on purchasing? If so, please describe:		sewer inspection camera						
21	Does your municipality currently lend small/light equipment out to other municipalities?	Yes	No	Yes	No	No	Yes	Yes	
22	If your municipality currently lends small/light equipment out to other municipalities, please describe the equipment and arrangement:	roller and asphalt spreader		Broom & Operator - they provide street sweeper			Sewer Inspection Camera	limited lending in the past, but willing to lend moving forward	
23	Does your municipality currently borrow small/light equipment from other municipalities?	Yes	Yes	Yes	No	No	No	No	
24	If your municipality currently borrows small/light equipment from other municipalities, please describe the equipment and arrangement:	sewer camera	boom mower	Street Sweeper					
Purchasing (large/heavy equipment)									
25	Does your municipality have any interest in jointly purchasing any of the large/heavy equipment listed?	Yes	Yes	No	Yes	No	Yes	Yes	

		Allegheny Township	City of New Kensington	Upper Burrell Township	West Leechburg Borough	City of Arnold	City of Lower Burrell	East Vandergrift Borough	Last edited 1/14/2022
26	If your municipality has an interest in jointly purchasing large/heavy equipment, please rank the top three items that your municipality is most interested in jointly purchasing: [First choice]	Asphalt paver	Asphalt paver		Skid-steer loader		Boom lift	Street sweeper	
27	[Second choice]	Backhoe loader	Excavator		Excavator		Municipal vehicle - car, truck, van, or SUV	Lowboy trailer	
28	[Third choice]		Municipal vehicle - car, truck, van, or SUV		Municipal vehicle - car, truck, van, or SUV				
29	Has your municipality made joint purchases of large/heavy equipment with other municipalities in the past?	Yes	No	No	No	No	Yes	No	
30	If your municipality has made joint purchases of large/heavy equipment with other municipalities in the past, please describe the equipment and arrangement:	Asphalt chipper purchased jointly with Lower Burrell					Asphalt Zipper		
31	Does your municipality currently have any arrangements to jointly purchase large/heavy equipment with other municipalities?	No	No	No	No	No	No	No	
32	If your municipality currently has any arrangements to jointly purchase large/heavy equipment with other municipalities, please describe the equipment and arrangement:	none at present							
33	Please select all of the large/heavy equipment that your municipality plans to purchase within the next 1 to 5 years:	Municipal vehicle - car, truck, van, or SUV	Bulldozer, Dump truck, backhoe		Municipal vehicle - car, truck, van, or SUV, Snow plow	GARBAGE TRUCK	Boom lift, Municipal vehicle - car, truck, van, or SUV	Street sweeper	
34	Is there large/heavy equipment that your municipality wants, but does not currently have access to, and is not planning on purchasing? If so, please describe:	no							
35	Does your municipality currently lend large/heavy equipment out to other municipalities?	Yes	Yes	No	No	No	Yes	No	
36	If your municipality currently lends large/heavy equipment out to other municipalities, please describe the equipment and arrangement:	roller and asphalt paver	Excavator to Lower Burrell Bucket truck				Boom mower, excavator		
37	Does your municipality currently borrow large/heavy equipment from other municipalities?	Yes	No	No	No	Yes	Yes	Yes	
38	If your municipality currently borrows large/heavy equipment from other municipalities, please describe the equipment and arrangement:	sewer camera				BOOM LIFT	Bucket Truck	boom lift, street sweeper/operator, backhoe, salt spreader	
Purchasing (supplies)									
39	Does your municipality have any interest in jointly purchasing any of the supplies or software listed?	Yes	Yes	No	No	Yes	Yes	Yes	

		Allegheny Township	City of New Kensington	Upper Burrell Township	West Leechburg Borough	City of Arnold	City of Lower Burrell	East Vandergrift Borough	Last edited 1/14/2022
40	If your municipality has an interest in jointly purchasing any of the supplies or software listed, please rank the top two items that your municipality is most interested in jointly purchasing: [First choice]	Office supplies - copy paper, ink, etc.	Technology software - programs, subscriptions, licenses			Technology software - programs, subscriptions, licenses	Public works supplies - rock salt, gravel, soil, paint, pavement sealant, etc.	Public works supplies - rock salt, gravel, soil, paint, pavement sealant, etc.	
41	[Second choice]	Public works supplies - rock salt, gravel, soil, paint, pavement sealant, etc.	Public works supplies - rock salt, gravel, soil, paint, pavement sealant, etc.				Technology software - programs, subscriptions, licenses	Technology software - programs, subscriptions, licenses	
42	Are there any supplies or software not listed that your municipality is interested in exploring joint purchasing opportunities? If so, please describe:	no							
43	Has your municipality made joint purchases of supplies or software with other municipalities in the past?	No	No	No	No	No	No	No	
44	If your municipality has made joint purchases of supplies or software with other municipalities in the past, please describe the supplies or software and arrangement:	no							
45	Does your municipality currently have any arrangements to jointly purchase supplies or software with other municipalities?	No	No	No	No	No	No	No	
46	If your municipality currently has any arrangements to jointly purchase supplies or software with other municipalities, please describe the supplies or software and arrangement:	none that I am aware of							
III - Shareable equipment list									
47		Bucket truck, backhoe, truck (all with operators)	Asphalt grinder, boom mower, bucket truck, wood chipper, road grader, 1 ton dump truck. (all with drivers/operators except for chipper and asphalt grinder)		Street sweeper (with borough equipment operator to accompany item). Available for limited/small jobs	Refuse trucks (2), Recycling or refuse truck, 2000 GMC C6500 Dump truck, 2004 Ford 750 Dump truck, 2008 Ford 550 dump truck, 310G John Deere Backhoe, freightliner street sweeper, Ingersoll Rand Air compressor and jack, Wolf Pac 310 asphalt roller 1-ton, Big Tex Trailer 10' long (with the City's equipment operator(s))	Sewer vactor, sewer camera, street sweeper, boom mower (city operator must operate all equipment)	Pickup trucks (2 available), forklift (all with operators)	

Alle-Kiski Intergovernmental Council

Shared Services/Joint Purchasing Opportunities Survey 2021 (draft questions outline)

Please complete this survey to help the Alle-Kiski Intergovernmental Council understand the services that your municipality currently offers or subscribes to. The information gathered will help provide insight on the types of gaps and opportunities that exist for shared services within the Alle-Kiski.

Contact Information

Email

Name, Title, Municipality

Section I - Services

Below is a list of services that your municipality may offer or subscribe to. Please refer to this list when answering the questions below.

1. Animal Control
2. Building Inspection
3. Code Enforcement
4. Emergency Medical Service
5. Emergency Management
6. Fire Protection
7. Library
8. Parks and Recreation
9. Planning
10. Police
11. Residential Trash Removal
12. Roads and Streets - Repair/Maintenance
13. Roads and Streets - Snow Removal/Salt
14. Sewage Collection and Treatment
15. Stormwater Management
16. Subdivision and Land Development
17. Tax Collection - Earned Income
18. Tax Collection - Real Estate
19. Tax Collection - Local Service
20. Transit
21. Water Treatment and Distribution
22. Zoning

1. Does your municipality currently use shared or intergovernmental arrangements for services? If so, please describe the service and arrangement:
2. Please rank, in order of priority, the top four services that your municipality is most interested in exploring shared service opportunities:
 - a. First choice
 - b. Second choice
 - c. Third choice
 - d. Fourth choice
3. Are there any services not listed that your municipality is interested in exploring shared service opportunities? If so, please describe:
4. Are there any services that your municipality wants but does not currently offer or subscribe to? If so, please describe:
5. Please select up to four services that your municipality is most challenged by or struggles with, if any:
 - a. Animal Control
 - b. Building Inspection
 - c. Code Enforcement
 - d. Emergency Medical Service
 - e. Emergency Management
 - f. Fire Protection
 - g. Library
 - h. Parks and Recreation
 - i. Planning
 - j. Police
 - k. Residential Trash Removal
 - l. Roads and Streets - Repair/Maintenance
 - m. Roads and Streets - Snow Removal/Salt
 - n. Sewage Collection and Treatment
 - o. Stormwater Management
 - p. Subdivision and Land Development
 - q. Tax Collection - Earned Income
 - r. Tax Collection - Real Estate
 - s. Tax Collection - Local Service
 - t. Transit
 - u. Water Treatment and Distribution
 - v. Zoning
 - w. Other service not listed, please describe:
6. Based off of your response to the previous question, do you think exploring shared services would alleviate or complicate the challenges related to the service(s) you indicated?
 - a. Alleviate.
 - b. Complicate.

Section II - Purchasing

Small/Light Equipment

Below is a list of small/light equipment that your municipality may use on a regular basis. Small/light equipment is defined as portable equipment having a minimum cost (new) of \$200 and a useful life expectancy of over two years. Please refer to this list when answering the questions below.

1. Air compressor
 2. Blower
 3. Chain saw
 4. Cement mixer
 5. Drone
 6. Generator
 7. Mower
 8. Office technology - computers, tablets, printers, etc.
 9. Power broom
 10. Sewer inspection camera
 11. Tractor spreader
 12. Walk spreader
 13. Weed trimmer
 14. Wood chipper
-
1. Does your municipality have any interest in jointly purchasing any of the small/light equipment listed?
 2. If your municipality has an interest in jointly purchasing small/light equipment, please rank the top three items that your municipality is most interested in jointly purchasing:
 3. Has your municipality made joint purchases of small/light equipment with other municipalities in the past? If so, please describe the equipment and arrangement:
 4. Does your municipality currently have any arrangements to jointly purchase small/light equipment with other municipalities? If so, please describe the equipment and arrangement:
 5. Please select all of the small/light equipment that your municipality plans to purchase within the next 1 to 2 years:
 - a. Air compressor
 - b. Blower
 - c. Chain saw
 - d. Cement mixer
 - e. Generator
 - f. Mower

- g. Office technology - computers, tablets, printers, etc.
 - h. Power broom
 - i. Sewer inspection camera
 - j. Tractor spreader
 - k. Walk spreader
 - l. Weed trimmer
 - m. Wood chipper
 - n. Other small/light equipment not listed, please describe:
6. Is there small/light equipment that your municipality wants, but does not currently have access to, and is not planning on purchasing? If so, please describe:
 7. Does your municipality currently lend small/light equipment out to other municipalities? If so, please describe the equipment and arrangement:
 8. Does your municipality currently borrow small/light equipment from other municipalities? If so, please describe the equipment and arrangement:

Purchasing - Large/Heavy Equipment

Below is a list of large/heavy equipment that your municipality may use on a regular basis. Large/heavy equipment is defined as large machinery or equipment having a minimum cost (new) of \$5,000 and a useful life expectancy of over five years. Please refer to this list when answering the questions below.

1. Asphalt paver
 2. Backhoe loader
 3. Boom lift
 4. Bulldozer
 5. Dump truck
 6. Excavator
 7. Lowboy trailer
 8. Forklift
 9. Municipal vehicle - car, truck, van, or SUV
 10. Road grader
 11. Snow plow
 12. Skid-steer loader
 13. Street sweeper
 14. Tractor
 15. Trailer
1. Does your municipality have any interest in jointly purchasing any of the large/heavy equipment listed?

2. If your municipality has an interest in jointly purchasing large/heavy equipment, please rank the top three items that your municipality is most interested in jointly purchasing:
3. Has your municipality made joint purchases of large/heavy equipment with other municipalities in the past? If so, please describe the equipment and arrangement:
4. Does your municipality currently have any arrangements to jointly purchase large/heavy equipment with other municipalities? If so, please describe the equipment and arrangement:
5. Please select all of the large/heavy equipment that your municipality plans to purchase within the next 1 to 5 years:
 - a. Asphalt paver
 - b. Backhoe loader
 - c. Boom lift
 - d. Bulldozer
 - e. Dump truck
 - f. Excavator
 - g. Lowboy trailer
 - h. Forklift
 - i. Municipal vehicle - car, truck, van, or SUV
 - j. Road grader
 - k. Snow plow
 - l. Skid-steer loader
 - m. Street sweeper
 - n. Tractor
 - o. Trailer
 - p. Other large/heavy equipment not listed, please describe:
6. Is there large/heavy equipment that your municipality wants, but does not currently have access to, and is not planning on purchasing? If so, please describe:
7. Does your municipality currently lend large/heavy equipment out to other municipalities? If so, please describe the equipment and arrangement:
8. Does your municipality currently borrow large/heavy equipment from other municipalities? If so, please describe the equipment and arrangement:

Supplies

Below is a list of supplies or software that your municipality may use on a regular basis. Please refer to this list when answering the questions below.

1. Office supplies - copy paper, ink, etc.
 2. Office furniture - desks, chairs, file cabinets, etc.
 3. Public works supplies - rock salt, gravel, soil, paint, pavement sealant, etc.
 4. Technology software - programs, subscriptions, licenses, etc.
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1. Does your municipality have any interest in jointly purchasing any of the supplies or software listed?
 2. If your municipality has an interest in jointly purchasing any of the supplies or software listed, please rank the top two items:
 - a. First choice
 - b. Second choice
 3. Are there any supplies or software not listed that your municipality is interested in exploring joint purchasing opportunities? If so, please describe:
 4. Has your municipality made joint purchases of supplies or software with other municipalities in the past?
 5. If your municipality has made joint purchases of supplies or software with other municipalities in the past, please describe the supplies or software and arrangement:
 6. Does your municipality currently have any arrangements to jointly purchase supplies or software with other municipalities?
 7. If your municipality currently has any arrangements to jointly purchase supplies or software with other municipalities, please describe the supplies or software and arrangement: